

**ACCOUNTING EXAMINING BOARD MEETING**  
**ROOM 180, 1400 EAST WASHINGTON AVENUE, MADISON WI**  
**THURSDAY, FEBRUARY 5, 2004**  
**9:00 A.M.**

**AGENDA**

1. **CALL TO ORDER**
  - a. Declaration of Quorum
2. Election of Officers for 2004.
3. Appoint Board Representatives for Screening Panel
4. Adoption of Agenda
5. Approval of Minutes
  - a. Board Meeting (December 5, 2003)
6. Administrative Report, Jerry Lowrie, Bureau Director, Bureau of Business and Design Professions
  - a. Board Roster
  - b. 2004 Meeting Dates
  - c. Summary Reports on Pending Court Cases, Disciplinary Cases and Administrative Rules and Monthly Press Release of Disciplinary Orders (red folder)
  - d. Peer Review Advisory Committee
  - e. Introduction of Karen Bindle
7. NASBA
  - a. Funding for 2004 Executive Directors and 9<sup>th</sup> Annual CPE Conference-Savannah, Georgia, February 8-11, 2004
8. Administrative Rules
  - a. Status of Clearing House Rule 03-071
  - b. Elimination of Accy. 3.055
9. Examination/Application Issues
  - a. Content of the Structure of Ethics Exam -Darwin Tichenor
  - b. Cheating on Examinations RL 4.
  - c. Duplicate Applications – William Vanden Heuvel
10. Practice Issues-
  - a. Unauthorized Practice of Law letter
11. Board Member Activity

12. Visitors Comments
13. Presentation of Proposed Stipulations by Division of Enforcement or any that may be Submitted after Printing of Agenda
14. **CONVENE TO CLOSED SESSION to deliberate on cases following hearing (s. 19.85(1)(a), Stats.; consider closing disciplinary investigation with administrative warning (s. 19.85(1)(b), Stats. and 440.205, Stats., to consider individual histories or disciplinary data (s. 19.85 (1)(f), Stats.; and, to confer with legal counsel (s. 19.85(1)(g), Stats.)**
  - a. Monitoring Report or any that may be Submitted after Printing of Agenda.
  - b. Case Closings and Case Status Report or any that may be Submitted after Printing of Agenda.
  - d. Deliberation on Stipulations, Administrative Warnings and/or Disciplinary Actions or any that may be Signed after Printing of Agenda
  - e. Pending Applications or any that may be Submitted after Printing of Agenda.
  - g. Reinstatement Requests or any that may be Submitted after Printing of Agenda.
  - h. Examination Issues
15. **RECONVENE TO OPEN SESSION**
16. Vote on Items Considered or Deliberated Upon in Closed Session, If Voting is Appropriate
17. New Business
18. Such Other Matters as Defined by Law

[DOE – Signatures for Proposed Stipulations, Orders and Administrative Warnings.](#)

19. Next Meeting Agenda Items

20. **ADJOURNMENT**

Next Meeting: May 6, 2004

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**ACCOUNTING EXAMINING BOARD SCREENING PANEL**  
**Room 180, 1400 East Washington Avenue, Madison WI**  
**Contact: David O'Connell (608-261-4490)**  
**Thursday, February 5, 2004**  
**8:30 A.M.**

1. Call Open Session to Order
2. Convene to Closed Session to consider discipline (s. 19.85(1)(b), Stats., and to consider individual histories or disciplinary data (s. 19.85(1)(f), Stats.
  - a. Screen complaints received from the public against credential holders. The Panel consists of 2 Board members and Department staff.
3. Reconvene to Open Session
4. Vote on Items Considered or Deliberated Upon In Closed Session
5. Adjournment